

New Zealand Rugby League Serious Injury Reporting Procedure



The following table identifies what constitutes a “reportable” injury, who should report it and when.

What	Who	When
Any incident that results in a players loss of consciousness	The team coach MUST ensure a completed form is completed and forwarded to the NZRL.	Any incident that results in a players loss of consciousness
Any head or neck injury that requires the player to be transported directly from the ground to an emergency department, hospital, or after-hours medical centre.	BOTH the match referee and the team coach MUST complete and return a form to NZRL.	Within 48 hours of the end of the match.
Any injury that results in the admission of a player into hospital after a game.	The team coach MUST ensure a completed form is completed and forwarded to the NZRL.	Within 48 hours of the team injury official finding out that the player has been admitted to hospital.
Any injury that is expected (doctor’s prognosis) to prevent the player from playing for a period of four weeks or longer.	The team coach MUST ensure a completed form is completed and forwarded to the NZRL.	Within 48 hours of the team official being notified of the doctor’s prognosis.

An injury that meets any of the four criteria above requires a form to be completed and sent to the NZRL. **If an injury does not meet ANY of the criteria above, a form does not have to be completed.**

The team official with responsibility for ensuring that the form is completed is the **coach**. The coach may delegate the task of completing the form to a manager, team trainer or medic, but the responsibility for ensuring that the task is completed ultimately rests with the coach. If a team does not have an official coach, the responsibility rests with the player-coach or team organiser. This line of responsibility has been put in place for two reasons:

1. The coach usually has overall control of the team personnel.
2. In many instances the coach is the only official associated with a team.

Copies of the Injury Reporting forms for team management/referees are attached and are also available from the New Zealand Rugby League.

Completed forms should be faxed directly to New Zealand Rugby League on fax 09 525 5596, emailed to info@nzrl.co.nz. or mailed to PO Box 12712, Penrose, Auckland.

Concussion and Serious Injury Report Form Team Management Report / Referee Report



Concussion and Serious injury reports must be completed for the following injuries:

- Any incident that results in a players **loss of consciousness**
- Any head or neck injury that requires the player to be **transported directly** from the ground to an **emergency department, hospital or after hours medical centre**
- Any injury that results in the **admission of a player into hospital**
- Any injury that is expected to prevent a player from playing for a period of **4 weeks** or longer

Serious injury reports **must be forwarded to the NZRL within 48 hours** of the injury coming to the notice of the referee or team management by Fax 09-525-5596, email: info@nzrl.co.nz or post to: PO Box 12712, Penrose Auckland.

(1) INJURED PERSON (Please print clearly)

Surname: _____ First Names: _____

Date of Birth: ____/____/____ Male Female

Contact phone number: _____

Team Name: _____ Playing Position: _____ Grade: _____

(2) INJURY SPECIFICS

Type of Injury	
Concussion	
Fracture	
Dislocation	
Serious Joint	
Other (Specify):	

Site of Injury	
Head	
Neck	
Shoulder	
Back	
Arm	
Chest/Trunk	
Thigh/Hamstring	
Knee	
Lower Leg	
Other (Specify):	

Phase of Play	
Scrum	
Making a Tackle	
Being Tackled	
Foul Play	
Other (Specify):	

On Field Treatment Provider	
Doctor	
St Johns	
Team Official	
Referee Only	
Other (Specify):	

Method of Leaving field	
Ambulance	
Stretcher	
Walk	
Other (Specify):	

(3) ACCIDENT DETAILS

Date: ____/____/____ Time: _____am/pm

Place: _____

Name: _____

Signed: _____ Designation (e.g. Referee/Manager etc): _____

Contact: Home: _____ Work: _____ Mob: _____

(4) ACCIDENT REPORTS:

Please attach any reports relevant to the accident: e.g. Hospital, Doctor, St John, Referee